



THE CAMBRIDGE SADDLE CLUB, INC.

BY-LAWS

As Amended September 11, 2023.

This copy of the By-Laws supersedes all previous By-Law documents for this organization.

ARTICLE I

NAME

The name of this organization is the Cambridge Saddle Club, incorporated.

ARTICLE II

PURPOSES

- Section 1: To develop and promote good fellowship among horse lovers.
- Section 2: To encourage, promote, and develop the owning, training and breeding of quality horses.
- Section 3: To promote and develop good horsemanship together with the knowledge and interest in the care, training and breeding of good horses.
- Section 4: To cultivate the social life among its members, and to foster the welfare and enhance the health and happiness of its members and persons interested by promoting and encouraging the use of an interest in horses.
- Section 5: To promote and cultivate among its members and others, interest in all equestrian games and sports.
- Section 6: Through the activities of this club, to interest and educate the public in the recreational possibilities and benefits of the use and ownership of horses.
- Section 7: To promote and cultivate the formation, association and friendly relationships with similar clubs throughout this state and elsewhere.
- Section 8: For the uses and purposes for which this organization is formed, to lease, purchase, hold, use and enjoy in fee simple, or otherwise, any personal or real property and to sell, lease, deed in trust, or dispose of the same at the pleasure of the organization, accepting and provided that this organization is a non-profit one and none of its operations shall at any time result any way in pecuniary profit or gain to any member thereof. The sale of the club's assets must be agreed upon on by eighty-five (85) percent of eligible voting members.

Section 9. The organization's grounds shall be solely used for the purpose of the organization. Events held on the organization's grounds must be voted on and authorized by the members of the organization. No activity shall be held at the organization's grounds after official sunset unless voted on and authorized by the members of the organization. Regular monthly meetings and scheduled Night Gymkhanas have been authorized by the organization's members to take place after official sunset.

ARTICLE III
OFFICERS

Section 1. The elective officers of the organization shall be the President, Vice President, Secretary and Treasurer.

Section 2. There shall be a Board of Directors consisting of seven (7) members, being the President, Vice President, Secretary, Treasurer, and three (3) other members elected from the membership of the organization. The Secretary of the organization shall act as Secretary of the Board of Directors.

Section 3. All Officers of the organization shall be elected from the active membership at the regular Annual Meeting and shall serve two (2) years until their successors are duly elected and qualified.

Section 4. All Directors of the organization shall be elected from the active membership at the regular Annual Meeting. Two of the three elected Directors shall hold two (2) year terms of which elections for each shall be held on opposing years. One of the three elected Directors shall hold a one (1) year term and shall be elected on a yearly basis.

ARTICLE IV
ELECTIONS and VOTING

Section 1. At the Annual Meeting in even number years the President, Secretary and two (2) Directors shall be elected or re-elected. At the Annual Meeting in odd number years the Vice President, Treasurer and two (2) Directors shall be elected or re-elected.

Section 2. All voting for officers of the organization shall be by secret ballot and a plurality shall be required to elect.

Section 3. Members are eligible to vote in Club matters and hold office, provided they:

A. New members (were not members in the prior year):

1) Are age eighteen (18) or older as of January 1st of the membership year.

-AND-

2) Have participated in at least four (4) or more regular monthly meetings in the membership year.

-AND-

3) Have volunteered, for the entire duration, at (2) scheduled workdays or two (2) or more club events, or a combination thereof, in the membership year.

New members must satisfy the above-listed requirements in their first membership year to be eligible to vote or hold office that year.

B. Renewal members (were members in the prior year):

1) Are age eighteen (18) or older as of January 1st of the membership year.

-AND-

2) Have participated in at least four (4) or more regular monthly meetings in the prior membership year.

-AND-

3) Have volunteered, for the entire duration, at (2) scheduled workdays or two (2) or more club events, or a combination thereof, in the prior membership year.

With the exception of age, renewal members must satisfy the above-listed requirements in the prior membership year to be eligible to vote or hold office in the membership year; exceptions may be made on a case-by-case basis for extenuating circumstances at the discretion of the board of the directors by majority vote.

ARTICLE V **MEETINGS**

- Section 1. The organization shall hold a monthly meeting on the first Monday of the month. Shall said Monday fall on a holiday, the following Monday shall be used.
- Section 2. The Annual Meeting shall be held at the regular meeting of November of each year.
- Section 3. Special meetings of the organization may be called by the President or by a majority of the Board of Directors.

ARTICLE VI **DUTIES OF DIRECTORS AND OFFICERS**

- Section 1. The general supervision and direction of the affairs of the organization shall be vested in the Board of Directors and they shall audit bills against the organization, may fill any and all vacancies which may occur among the officers between annual meetings and carry on all business and other activities of the organization.
- Section 2. The President shall preside at all meetings of the membership and all meetings of the Board of Directors, and he/she shall perform all the duties incident to this office. The President shall have the power to appoint such committees as he/she may deem necessary from time to time. The Vice President shall act for the President in his/her absence.

- Section 3. The duty of the Secretary shall be to keep a record of all meetings of the organization. The Secretary shall report monthly to the organization the various proceedings of the Board of Directors and upon the activities of the organization. The Secretary of the organization shall also be the Secretary of the Board of Directors.
- Section 4. The duty of the Treasurer shall be to keep a record and have charge and custody of all funds and pay out same upon order of the Board of Directors. He/she shall make a monthly report upon the financial affairs of the organization and upon all funds coming into his/her possession. He/she shall deliver all funds and records to his/her successor within ten (10) days following the annual election.
- Section 5. Board members must attend a minimum of fifty percent (50%) of annual regular monthly meetings. Shall nonattendance exceed more than six (6) meetings the position held by he/she may become void at the discretion of other board members.
- Section 6. All monies of the organization shall be handled by the Treasurer and deposited in a bank designated by the Board of Directors; all checks against the account shall be signed by the Treasurer and/or the President.
- Section 7. In the case of an emergency the board of directors are authorized to approve expenditures as necessary within a thirty-day period without being authorized at a regular monthly meeting of the organization.

ARTICLE VII

MEMBERS

- Section 1. Upon application for membership sponsored by two (2) members and accompanied by the fee called for in ARTICLE VIII. Applications will be presented to be voted on at regular monthly meetings for confirmation or rejection by a majority vote of the members present. The Applicant will be notified by the Secretary of the results of the membership vote.
- Section 2. Membership categories include the following:
- A. Individual Adult Membership

Individual Adult Membership is available to an adult age eighteen (18) and older as of Jan 1st of membership year.
 - B. Individual Junior Membership

Individual Junior Membership is available to a minor age seventeen (17) and under as of Jan 1st of membership year.
 - C. Family Membership

Family Membership is available to one or two parents and/or guardians age eighteen (18) and older and their dependents age seventeen (17) and under. All ages are calculated based on January 1st of membership year. All members listed within a family membership must live within the same household at the same address.

D. Non-riding Membership

Non-riding Membership is available to adults and minors who wish to be able to carry out the purpose of the Club as noted in Article II. Non-riding members may participate in all Club activities, with the exception of Club riding privileges afforded to Individual and Family Memberships. Non-riding members may ride as a guest of a member on non-Club-event days, and may participate in Club riding events as a non-member.

Section 3. Adult members may have up to two (2) guests on the CSC grounds on non-event days but must abide by Article II Section 9. Non-riding members are not eligible to have riding guests. Use of the Club grounds outside of Club-sanctioned events for training-for-hire, or other commercial or for-fee activities and/or events are prohibited unless explicitly and formerly approved by the board of directors.

Section 4. Any complaint received regarding a member that has exhibited disruptive behavior, or was not looking out for the best interest of the club, may be brought to the attention of the board of directors. Should the board of directors, by majority vote, deem the matter serious enough for termination of the membership of the respondent member, the respondent member will be suspended and prohibited from Club grounds and events until that time the matter is resolved. The complaint will then be presented at the next regular monthly meeting for discussion, with the termination of the membership of the respondent member voted on at the following month's regular monthly meeting (approximately 30 days later). The respondent member may be voted out of the club by a 2/3 majority of active voting members present at the meeting. Should a 2/3 vote majority not be achieved, the respondent member will be reinstated and their suspension lifted. If not present during the relevant meetings, the respondent member will be notified by the Secretary of the results of the board decision and membership vote, using the contact information provided on their application.

ARTICLE VIII

DUES

Section 1. Membership dues are as follows:

- I. Individual Adult Membership: \$60 per person per year
- II. Individual Junior Membership: \$30 per person per year
- III. Family Membership: \$120 per family per year
- IV. Non-riding Membership: \$20 per person per year

Dues must be paid on or before December 31st of the prior year to retain membership for the upcoming year. If not paid by December 31st, membership and

privileges are suspended until dues are paid. If dues are not paid by April 1st, a new application must be filed with the organization and be voted on.

ARTICLE IX
AMENDMENTS

Section 1. These By-Laws may be altered and amended at any meeting of the organization, provided that such amendment is approved by a vote of 2/3 of the members present at such meeting, and provided that these proposed amendments have been presented in writing and read by the Secretary at a previous meeting.

These By-Laws are as amended the regular meeting held on September 11, 2023.